

CEDAR CREST MIDDLE SCHOOL
FALL 2012 - PARENT TEACHER CONFERENCES

We are offering conference times for parents on Tuesday, November 27 and Wednesday, November 28.

** Note that there will be **no classes** for any Middle School students on either of these dates.**

Please return the completed form as soon as possible, but no later than **Monday, November 5, 2012.**

Student's Name _____ Grade ____ Homeroom _____

Parent's Name _____ Phone No. _____

☐ Please have an interpreter available. Language needed: _____
Por favor tengan presente un interprete. Idioma: _____

Conferences will be scheduled for fifteen (15) minutes within the four time blocks available below. We ask that, wherever possible, you do not choose Tuesday evening, since we have parents who can attend a conference only at that time.

- | | | |
|------------------------|-------------------|------------------|
| 1) Tuesday Afternoon | (1:00–5:15 P.M.) | 1st Choice _____ |
| 2) Tuesday Evening | (6:15-8:30 P.M.) | |
| 3) Wednesday Morning | (8:00-11:55 A.M.) | 2nd Choice _____ |
| 4) Wednesday Afternoon | (1:00-2:40 P.M.) | |

Important: In order to schedule you for a conference, you **must** list the name of the teacher that you are requesting to see. Due to the number of requests we receive, you may receive a conference with only **one** teacher. Please list teachers in the order of preference.

Available Subjects: English/Lang Arts * Mathematics * Science * Social Studies * Reading * Other

#1	Teacher's Name _____	Subject Taught _____
#2	Teacher's Name _____	Subject Taught _____
#3	Teacher's Name _____	Subject Taught _____
Other	Teacher's Name _____	Subject Taught _____

If you have more than one student in the middle school, we will attempt to coordinate your times as much as possible. You must complete a conference form for **each** child in the Middle School. Staple the forms together and send them in with one of your children.

Sibling Name (form attached)	Grade	Homeroom teacher
_____	_____	_____
_____	_____	_____

Parent Signature: _____ Date _____

DUE: November 5th

Office use only:	Day _____	Time _____	Teacher _____
	Day _____	Time _____	Teacher _____
	Date received _____		Team _____